

# Grant Application Form

## ELMLE Grant Application Form

ELMLE has established a grant fund for projects that will foster and support Middle School philosophy and be of benefit to its membership. Any ELMLE member in good standing or employee at a member school in good standing wishing to apply for a grant must complete the application form. The application is to be sent to Cheryl Zeigler, Grant Coordinator who will review the application and present it for discussion at the next ELMLE Steering Committee meeting. The Steering committee meets in March, May, September, and December, so it is important to consider processing time when planning an activity which uses ELMLE grant funds.

### Conditions of the ELMLE Grant:

1. Upon completion of the activity, a report in the form of an article suitable for the ELMLE annual Journal and/or our quarterly Newsletter or must be submitted.
2. A complete accounting of how the grant money was spent including receipts must be submitted to the ELMLE Steering Committee.

### Submission:

After you have completed the following information, please e-mail, fax or mail this form to: Cheryl Zeigler, ELMLE Grant Coordinator, Cheryl\_Zeigler@fis.edu.

Name: \_\_\_\_\_

School: \_\_\_\_\_

Home address: \_\_\_\_\_

City: \_\_\_\_\_

Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_ EMAIL: \_\_\_\_\_ Fax: \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Phone (Work) \_\_\_\_\_

ELMLE membership number: \_\_\_\_\_ School Name: \_\_\_\_\_

Grant Subject or Title: This should be descriptive of the content or purpose. \_\_\_\_\_

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Target Group: Who is the activity intended to help, support, or enlighten? How many middle schools, teachers, or students will benefit?

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Cost: How much money is needed? To whom will the money be given? For what will the money be used?

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Dates, times, and venue: Where and when would the activity take place?

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Purpose: What is the purpose or justification for the activity? How does it relate to current middle school theories and practices?

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Outcomes or benefits: What are the expected or hoped for benefits for ELMLE and/or our middle school students and teachers?

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Please send all inquires about the status of your grant to Cheryl Zeigler, ELMLE Grant Coordinator, Cheryl\_Zeigler@fis.edu. The ELMLE Steering Committee is solely responsible for awarding Grants.